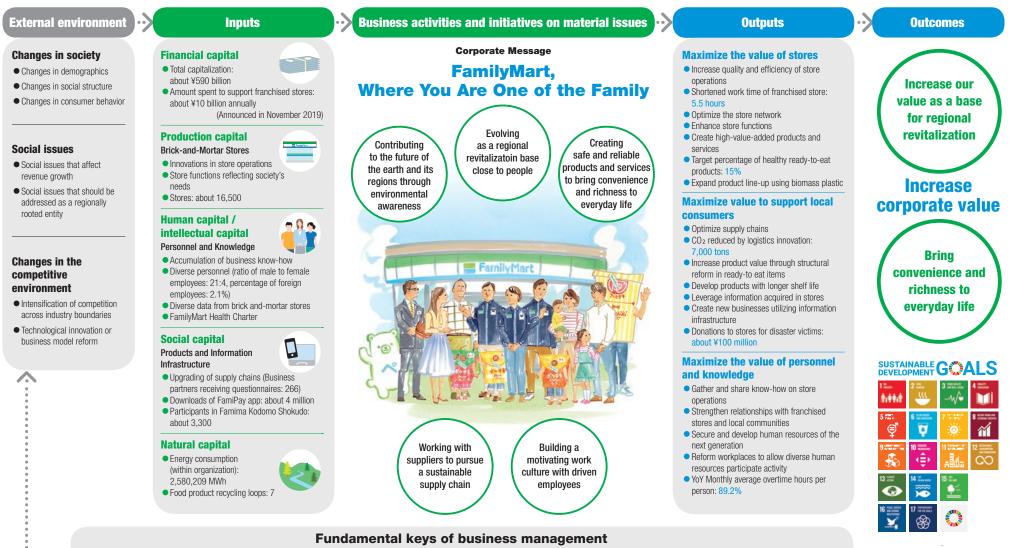
# **Value Creation Model**

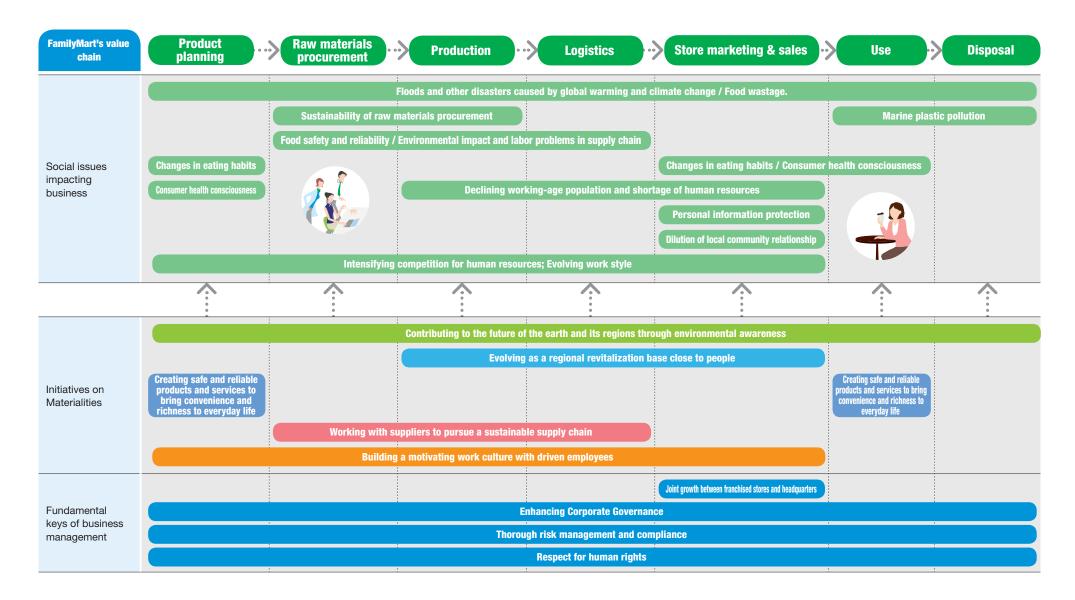
Through business activities that take advantage of assets and strengths we have cultivated over time, FamilyMart aims for sustainable growth by maximizing the value of its brick-andmortar stores, personnel and knowledge, and products and information infrastructure. We will also contribute to solutions to social issues and achievement of the SDGs by conducting initiatives based on the material issues (Materialities) that we have decided to prioritize through our business.



• Enhancing corporate governance • Thorough risk management and compliance • Respect for human rights • Joint growth between franchised stores and headquarters

# **FamilyMart Business Activities and Sustainability Initiatives**

FamilyMart's business activities deal with a variety of social issues at each stage in the value chain. We work with various stakeholders on material issues (Materialities) in order to respond to a range of social issues. By doing so, we aim to minimize negative impacts and create new value we can provide.



# Sustainability at FamilyMart

The Corporate Message, "FamilyMart, Where You Are One of the Family," contains within it our wish to build a relationship of trust with every stakeholder so that we can grow together. It is our mission and responsibility in every region to meet our customers' expectations and help solve local social issues.

## **Basic Approach on Sustainability**

As an operator of convenience stores, FamilyMart sees it as our social purpose to provide our customers and local communities with safe and reliable products and services to bring convenience and richness to everyday life. In addition, by actively promoting community-based management, we participate in solving regional/social issues and contribute to the formation of a sustainable society, furthermore, we consider that sustained growth together with society is the basic idea of our sustainability.

In order to commit these ideas internally and externally, we established the Sustainability Policy in 2017 and signed the United Nations Global Compact to promote initiatives in collaboration with the international community. Moreover, in order to operate our business after examining and managing its impact on society, we identified material issues (Materialities) in fiscal 2017 and have been promoted CSR linked with our business.

In 2018, we also established our Sustainability Procurement Principles and the Supply Chain CSR Code of Conduct to promote business activities favorable to the environment and communities throughout our supply chains. In 2019, moreover, we revised our material issues in light of our Group reorganization and began setting environmental targets for 2030.

FamilyMart understands that we are a corporate entity playing a part in the development of society and regional economies. We contribute to the formation of a sustainable society including the achievement of SDGs by pursuing advanced sustainability management.

### Sustainability Policy

We at FamilyMart always aim to continue to provide new value in the world and to be a presence trusted by our customers. In order to realize these aims, we work together with all of our stakeholders to aim for the formation of a sustainable society and we advocate the following policies.

- 1. We get involved in activities that lead to the development of local communities and contribute to better lives for everyone.
- 2. We provide products and services with consideration for safety, reliability, and health and construct the supply chain in accordance with fair business practices with our business partners.
- 3. We endeavor to give consideration to the global environment, nature, and biodiversity, prevent global warming, and form a recycling-oriented society.
- 4. We endeavor to support the development of the next generation together with local communities so that the children who will be responsible for the future can grow up healthily and happily.
- 5. We respect people and their rights regardless of their race, nationality, religion, gender, etc. and promote business activities which offer job satisfaction and enable all of the people involved in the business to be successful.
- 6. We comply with international norms and the laws and norms in the countries and regions in which we develop our businesses. and carry out our business activities faithfully.

#### Major sustainability policies:

•

Sustainability Procurement Principles, Supply Chain CSR Code of Conduct, Environmental Policy, and Social Contribution Policy https://www.family.co.jp/english/sustainability/management/policy.html

## **Sustainability Promotion Framework**

FamilyMart's Society & Environment Committee, an advisory body to the President, oversees sustainability initiatives throughout the Group. Chaired by the Director and Senior Managing Officer and administered by the Sustainability Promotion Department, it approves initiative plans and manages progress.

To promote sustainability, each department and office and each region and district are conducting concrete CSR activities based on the Group's basic policies and mid- to long-range plans, decisions made by the Society & Environment Committee, and the like. For the issues resulting from the activities are shared and deliberated to improve by the Society & Environment Committee as needed basis. We regularly engage with stakeholders and external experts to find expectations/demands from society and recognize gaps between them and our current performance, to promote sustainability.

#### Sustainability Promotion Framework



### Major Items Considered by the Society & Environment Committee

Fiscal 2018	<ul> <li>Respond to ISO 14001 update inspection</li> </ul>	
Fiscal 2019	<ul> <li>Revise material issues</li> </ul>	
	Consider long-range environmental targets for 2030	

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# **Material Issues (Materialities) Related to Sustainability**

We identified material issues (Materialities) among many different issues submitted by society and stake holders that can be resolved through our business on a priority basis. We are actively and continuously working on them for advanced sustainability management.

## **Revision of Material Issues (Materialities)**

There are issues about climate change, various resources and the plastic problem, as well as social issues such as economic disparity, poverty and human rights are all tangled up and came up to the surface as significant issues. In 2015, the SDGs and Paris Agreement were adopted to resolve these issues. Companies are also expected to take advantage of their strengths and to be proactive in working on a common perception that the international community work together to resolve those issues.

Because we operate convenience stores with a close connection to people's lives, we believe it is important to adapt

to social changes and respond closely to the demands and expectations of our stakeholders. For that reason, we identified material issues (Materialities) in fiscal 2017 and have been promoted CSR linked with our business to monitor and manage our business' impact on our communities.

In fiscal 2019, our convenience stores have been reorganized to a business entity, we have reviewed our external environment, social issues and stakeholders' expectations and demands of us, and re-examined the material issues. The revision focuses more on realizing the basic philosophy through resolving issues and contributing to the SDGs. In other words, we stated clearly that by contributing to solve social issues through our business, we are contributing to the achievement of the SDGs and thereby getting closer to realizing our Corporate Message.

After the revision process, the five material issues and the four fundamental keys to support their resolution will be cared by the departments in charge working with the Sustainability Promotion Department to formulate action plans such as medium- to long-term targets and KPIs. The Society & Environment Committee will oversee the PDCA cycle to continuously enhance our activity.

### Material Issues (Materialities) Revision and Identification Process

**STEP 1** Figure out, organize, and extract issues

Analyze the internal and external environment and extract issues relevant to FamilyMart.

### Analysis of external environment

Comprehensively analyze SDGs and other international standards, norms, and initiatives, ESG evaluations, customer demands, activity indicators of benchmark companies, etc.

 Major analysis indicators: SDGs, Paris Agreement, United Nations Global Compact, ISO 26000, GRI Standards, SRI/ESG evaluations, SASB, industry targets, etc.

### Analysis of internal environment

Analyze FamilyMart's Corporate Message, norms, business strategy, etc.

• Corporate Message, business plan, policies, etc.

## STEP 2 Evaluate Materiality

Evaluate and verify the Materiality of the extracted issues' impact on society and on FamilyMart and identify material issues (in draft form).



## **STEP 3** Evaluate appropriateness

Discuss views with departments confer on each issue, ask for advices from external experts, and evaluate appropriateness as well as consistency of resolution to create final draft of Material Issues Matrix.

## STEP **4** Identify material issues

The "final draft of Material Issues Matrix" created in STEP 3 was classified into five major themes and four basic themes that support each resolution, considering the relationship with the basic philosophy, contribution to the SDGs, penetration into internal and external of the company, explicitness, etc. They were approved by the Management Meeting and identified after confirmation by the Board of Directors.

## Material issues (Materialities) related to sustainability

Connections between Material Issues (Materialities) and SDGs

Material Issues	Important themes * indicates connection to Corporate Message	Measures Taken	Related SDGs	Related pages
Materiality 1	Contributing to the future of the earth and its regions through environmental awareness "An integral part of the community"	<ul> <li>Continuous improvement of environmental management system</li> <li>Climate change mitigation and adaptation</li> <li>Reduction of food wastage</li> <li>Use of sustainable resources</li> </ul>	ion	13 the Page 22
Materiality 2	Evolving as a regional revitalization base close to people "An integral part of the community"	<ul> <li>Contributing to create safe, secure neighborhoods</li> <li>Supporting the development of the next generation</li> <li>Responding to an aging society</li> </ul>	4 OULT THE LEAST A DECISION A DECISION	Page 34
Materiality 3	Creating safe and reliable products and services to bring convenience and richness to everyday life ""Meet the needs of each customer"	<ul> <li>Improvement of customer satisfaction</li> <li>Promotion of digitalization to improve convenience</li> <li>Provision of products and services that improve health and well-be</li> </ul>	eing	Page 42
Materiality 4	Working with suppliers to pursue a sustainable supply chain *"Meet the needs of each customer"	<ul> <li>Fair and transparent business</li> <li>Building good relationships with our partners</li> <li>Building responsible supply chain management</li> <li>Promoting sustainable raw material sourcing</li> <li>Our responsibility to provide safe and reliable products</li> </ul>	1 мини мени	13 the Page 48
Materiality 5	Building a motivating work culture with driven employees *"Like a family"	<ul> <li>Promotion of diversity and inclusion</li> <li>Work-life balance and workstyle reform</li> <li>Human resource development and training</li> <li>Creating a safe, healthy and comfortable workplace environment</li> </ul>	4 technic technic 4 technic 5 technic 5 technic 6	Page 56
Four Funda	amental Keys for Supporting Solutions to	Plans Going Forward		
Material Iss	Sues (Materialities)       Fundamental Keys       Related pages	-2019 20 O······	020- 2 <b>O</b>	2021- • <b>O</b> ······>
	corporate governance Page 14	Revise and     Set medium- to long	g-term targets, KPIs, etc.	ate management
••••••	sk management and compliance Page 16	identify material and establish action issues • Revise and establish		gy (financial ts) with ESG
	human rights Page 19 In between franchised stores and Page 20 rs	set up and strength framework		

# **Stakeholder Engagement**

We provide communication opportunities with key stakeholders with us so that we can understand the social responsibilities and expectations of FamilyMart through our business. Based on the valuable opinions and requests received, our material issues (Materialities) have been reviewed in 2019. Our business activities, the quality of our products and services are also making a great progress.

Following is an overview of major stakeholder engagement initiatives.

	Method / Content	Achievement and Evaluation	Response / Plan
Customers	<ul> <li>Sales channels including stores, online shopping, and Automatic Super Delice (ASD)</li> <li>Responding to customer inquiries at Customer Service Office</li> <li>Holding in-store events with customers</li> <li>Responsible advertising, product displays, and marketing</li> <li>Dispatching user-specific information through FamiPay app</li> </ul>	<ul> <li>Reflection in sales and number of customers visiting stores</li> <li>Improvement of the evaluation of products and services</li> <li>Voices to the Customer Service Office: 91,053</li> <li>Downloads of FamiPay app: 4 million (as of November 30, 2019)</li> </ul>	<ul> <li>Improve the quality of products and services that meet consumer needs</li> <li>Improve store management quality, including product lineup, customer interactions, cleanliness, etc.</li> <li>Increase communication opportunities using in-store equipment and apps</li> <li>Pursuit of easy to understand and ensuring accuracy of product displays</li> </ul>
Local communities / NGO	<ul> <li>Dialog through Customer Service Office</li> <li>Support for development of the next generation, prevention of crime and disaster, dialogue with communities through customer-participation events</li> <li>Collaboration with the local government</li> <li>Direct dialog with elementary schools through the development of the next generation</li> <li>Donations collected at stores and from FamilyMart employees</li> <li>Cooperating to hold local events and community activities</li> <li>Human support for the operation of organizations</li> </ul>	<ul> <li>Strengthening of the environment awareness of the children in the local community</li> <li>Contribution to local crime and disaster prevention systems</li> <li>Food and supplies distributed in natural disaster: about 5,000 bottles of drinks including 600 ml bottles of water; about 4,000 bottles of vegetable juice</li> <li>Relief donations to disaster-affected areas: ¥99 million</li> <li>Fiscal 2018 donations (except relief to disaster-affected areas): ¥444 million</li> </ul>	<ul> <li>Proposal and implementation of the development of the next generation and local community activities through stores</li> <li>Expand community contribution activities based on comprehensive partnership agreements, disaster relief agreements, and watch over agreements</li> <li>Effective use of donations collected at stores, from FamilyMart employees and from corporation.</li> <li>Aware of resolving social issues of customers, franchised stores, and employees</li> </ul>
Franchised stores	<ul> <li>Establish and implement action plans to support franchised stores</li> <li>On-site visits by the president and have conversations with franchised stores</li> <li>Direct meetings with the President</li> <li>Regular store visits by the supervisor</li> <li><i>Kansha no Tsudoi</i> (Gratitude Gathering; a meeting to announce fiscal year policies/ product seminars</li> <li>Operation of Staff Hiring Center and "FamiJOB", a system for recruiting store staff</li> <li>Distribution of internal on-line monthly magazines for franchised stores</li> <li>Operation of Franchised Store Relations Office</li> </ul>	<ul> <li>Stores inspected by President: more than 700 (since assuming office in September 2016)</li> <li><i>Kansha no Tsudoi</i>: held 16 times at 11 venues nationwide (fiscal 2018)</li> <li>Satisfaction with product seminars: more than 90% (autumn-winter 2018)</li> <li>Strengthening holding of region/district-hosted store manager meetings</li> <li>Strengthening/enhancing of: support for free health examination services, seminars for improving store management skills, support system for managers to take leave, support for dispatching staff to stores (since June 2019)</li> <li>Study of store earnings with trial of shorter store business hours (continuing as of November 2019)</li> </ul>	<ul> <li>Promote store management efficiency</li> <li>Increase store's profit</li> <li>Expand store operation support</li> <li>Establish of deep trust relationship</li> <li>Create community-based stores that understand and contribute to the local communities</li> </ul>
Store staff	<ul> <li>Store staff awards program</li> <li>Full-time employee promotion system for excellent staff</li> <li>Periodic training for store staff</li> <li>SST (Store Staff Total System) Workshop</li> <li>Training support by Famima School</li> <li>Workshops for foreign staff</li> </ul>	<ul> <li>Number of awarded staff: 59,974, 253 staff won the Top prize/the Excellent Staff prize</li> <li>Excellent staff promoted to full-time employees: 10 (accumulated since 2017)</li> <li>Famima School: run 329 times; participants: 8,816</li> <li>Workshops for foreign staff: 286 participants</li> <li>Started of free health examinations support service (June 2019)</li> </ul>	<ul> <li>Reduce store workload and optimize manpower</li> <li>Enhancement and expansion of the system for store staff to get more motivated</li> <li>Enhance contents of workshops for store staff and trainings for foreign staff</li> </ul>

# Stakeholder engagement

	Method / Content	Achievement and Evaluation	Response / Plan
Shareholders and investors	<ul> <li>General Meeting of Shareholders</li> <li>Financial results briefing (including overseas)</li> <li>Meeting to exchange views with investors</li> <li>Explanatory meeting on sustainability</li> <li>Information disclosure in the official website and in various reports</li> </ul>	<ul> <li>Number of shareholders: 10,444 (as of the end of February 2019)</li> <li>Attendees at 38th Ordinary General Meeting of Shareholders: 152</li> <li>Individual meetings with investors: approx. 300 times</li> <li>Domestic and overseas conferences (sponsored by securities companies): 10 times</li> </ul>	<ul> <li>Improve shareholder value</li> <li>Simple and sincere information disclosure focused on accuracy, swiftness, and fairness</li> <li>Construction of a sound and highly transparent management system</li> <li>Enhance information disclosures with a focus on response to ESG investment</li> </ul>
Future generations	<ul> <li>Cooperation and support for educational programs for high school/university students</li> <li>Hosting contests for elementary school children</li> <li>Provision of learning opportunities of work experience, etc.</li> <li>Supporting hands-on learning programs held by NGOs/NPOs through donations</li> </ul>	<ul> <li>Participants in Fiscal 2018 internship: 1,355</li> <li>Support for <i>Kikigaki Koshien</i> (sponsored by a non-profit)</li> <li>Support for data utilization competition (sponsored by Wakayama Prefecture)</li> <li>Thank You Letter Contest (supported by the Ministry of Education, Culture, Sports, Science and Technology) Cumulative letters entered: more than 320,000</li> <li>Forest Classes (sponsored by the National Land Afforestation Promotion Organization) Kindergarten children participated: more than 220,000</li> </ul>	<ul> <li>Expansion of programs offered</li> <li>Increasing store and employee participation rate in program</li> </ul>
Suppliers	<ul> <li>Product policy briefing</li> <li>Information sharing with other companies</li> <li>Establishment of consultation service for business partners</li> <li>Conduct surveys for business partners</li> <li>Conduct factory audits with Japan Food Supply (JFS) from the perspective of CSR procurement</li> <li>Information sharing and capacity improvement on quality and hygiene management with outsourcing manufacturing contractors of ready-to-eat products</li> </ul>	<ul> <li>118 business partner surveys have been answered out of 266 sent, of which 8 free-answers, 11 complaints, 1 praise</li> <li>JFS ingredients claims: 95.6% YoY</li> <li>Claims for producers of ready-to-eat products: 85.0% YoY</li> </ul>	<ul> <li>Strengthening of governance in the entire supply chains and consideration of human rights and the environment</li> <li>Educating suppliers about FamilyMart Sustainability Procurement Principles and Supply Chain CSR Code of Conduct</li> </ul>
Employees	<ul> <li>Conducting employee awareness survey</li> <li>Rally seminars by President</li> <li>Employee training/self-development support system</li> <li>Supervisor award system</li> <li>Self-evaluations (stress checks) / personal interviews with supervisor</li> <li>Internal portal site / company magazine</li> <li>Labor-management dialogue</li> </ul>	<ul> <li>Dialogues and discussions held with top managements (11 locations in Japan) Brainstorming: more than 2,000 sessions (accumulated)</li> <li>Participation rate of stress check: 82.4%</li> <li>Participants of employees training supervised by the Human Resource Department: 6,169</li> <li>Collection rate of employee satisfaction survey conducted by labor union: 97.1%</li> <li>Securing and developing diverse human resources</li> </ul>	<ul> <li>Improve business as well as ability of planning proposal.</li> <li>Improve support for work-life balance</li> <li>Expand education and training system</li> <li>Promote good maintenance of both mental and physical health</li> </ul>